

IQAC Meeting No.1 (2021-22)

NOTICE

Date: 13/08/2021

All the members of IQAC are hereby informed that the first meeting of IQAC for this academic year will be held on Wednesday, 18th August 2021 in the NAAC Cell at 11.30 a.m. to discuss the important issues. You are requested to attend the meeting without fail. The agenda of the meeting is attached herewith.

Agenda of the meeting to be held on Wednesday, 18th August 2021.

- 1.1 To confirm the minutes of the previous meeting.
- 1.2 To take a review of the AQAR work for 2019-20.
- 1.3 To organize Seminars, Workshops and FDPs for the Teaching and Non-teaching faculty.
- 1.4 To initiate skill development Programmes for the students.
- 1.5 To implement the Best Practices.
- 1.6 Discussion about the regular feedback of the parent, teachers and alumni.
- 1.7 To enable the faculty to undertake research activities.
- 1.8 To make the faculty aware of the E-content development.
- 1.9 Reformation of College website.
- 1.10 Fresh Alumni Registration.
- 1.11 Any other issue with the permission of the chairman.



Copy to:

All the members

Minutes of the first IQAC meeting held on Wednesday, 18th August 2021 in the NAAC cell at 11.00 a.m.

The following members were present for the meeting:

| | | |
|----|--|----------------------------|
| 1 | Principal, Dr. Rajendra Madhukar Kurlapkar | Chairperson |
| 2 | Hon. Shamrao (Kaka) Patil | Member, Governing Council |
| 3 | Principal, R. D. Sawant | Member, Governing Council |
| 4 | Mr. Rajendra Ashok Pradhan | Coordinator |
| 5 | Dr. Sunil Gunwant Patil | Member |
| 6 | Mr. Sarjerao Aba Gaikwad | Member |
| 7 | Mrs. Sunita Shivaji Patil | Member |
| 8 | Dr. Pournima Deepak Chavan (Udupi). | Member |
| 9 | Mrs. Sulochana Ramesh Dantrao | Member |
| 10 | Dr. Pramodkumar Ankush Olekar | Member |
| 11 | Mr. Shashikant Mahadev Mohite | Member |
| 12 | Mr. Amol Bhagwanrao Patil | Administrative Officer |
| 13 | Mr. Vijaykumar Dhanpal Patil | Local Society Member |
| 14 | Mr. Sandip Babanrao Tambavekar | Local Soci. Member/Alumnus |

Minutes:

- 1.1 Minutes of the previous meeting, held on Friday, 26th March, 2021, were read out by Mr. Rajendra Pradhan and were confirmed with signature by the Principal Dr. Rajendra Kurlapkar.
- 1.2 The work review for AQAR 2019-20 was taken. Each criterion coordinator explained the progress and it was resolved that it should be done upto 20th April 2021.
- 1.3 A Research and Computer Literacy workshop was scheduled to be arranged. Moreover, workshops for each department were planned.
- 1.4 The issue was discussed and Prin. Dr. Rajendra Kurlapkar shouldered this responsibility to Dr. Pournima Chavan (Udupi).
- 1.5 Mr. Shashikant Mohite was asked to implement best practices in collaboration with NSS unit that would enhance social responsibility, and awareness as well as to improve teaching learning process.
- 1.6 Dr. Sunil Patil discussed the issue of regular feedback of all types and it was resolved that this feedback will be collected online.
- 1.7 The faculty was advised to publish research papers and articles in reputed journals and books of their respective subjects. Principal, Dr. Rajendra Kurlapkar suggested to publish 4 papers to all the faculty.

- 1.8** Mr. Sarjerao Gaikwad said to prepare a separate tab in website for e-content. Mr. Rajendra Pradhan asked the faculty to prepare a quality e-content in order to display it on college website.
- 1.9** Principal Dr. Rajendra Kurlapkar resolved that Mr. Rajendra Pradhan and Abhijit Desavale will update the website time to time.
- 1.10** Fresh alumni registration request was prepared and it was decided that a college website should be designed accordingly.
- 1.11** As there was no other issue, the meeting ended with the formal vote of thanks by Dr. Pramodkumar Olekar.



Coordinator, IQAC

Mr. R. A. Pradhan



PRINCIPAL
Art's & Com. College
ASHTA, Dist. Sengli

Dr. Rajendra M. Kurlapkar

IQAC Meeting No.2 (2021-22)

NOTICE

Date: 27/08/2021

All the members of IQAC Committee are hereby informed that the second meeting of IQAC for this academic year is scheduled to be held on Thursday, 2nd September, 2021 in the college staff room at 11.30 a.m. to discuss the important issues. You are requested to attend the meeting without fail. The agenda of the meeting is attached herewith.

Agenda of the meeting to be held on Thursday, 2nd September, 2021.

- 2.1 Confirmation of the minutes of the previous meeting.
- 2.2 To distribute the criterions 1 to 7 among the newly replaced staff.
- 2.3 Submission of the AQAR for 2019-20 before 31st August 2021.
- 2.4 To create awareness among the faculty about proper documentation of the activities.
- 2.5 Use of all supporting staff for the preparation of AQAR.
- 2.6 Any other issue with the permission of the chairman.
- 2.7 To felicitate Mrs. Pournima Dipak Chavan (Udupi) for acquiring Ph.D.



Copy to:

All the members

Minutes of the Meeting held on Friday, Thursday, 2nd September, 2021.

The following members were present for the meeting:

| | | |
|----|--|----------------------------|
| 1 | Principal, Dr. Rajendra Madhukar Kurlapkar | Chairperson |
| 2 | Hon. Shamrao (Kaka) Patil | Member, Governing Council |
| 3 | Principal, R. D. Sawant | Member, Governing Council |
| 4 | Mr. Rajendra Ashok Pradhan | Coordinator |
| 5 | Dr. Sunil Gunwant Patil | Member |
| 6 | Mr. Sarjerao Aba Gaikwad | Member |
| 7 | Mrs. Sunita Shivaji Patil | Member |
| 8 | Dr. Pournima Deepak Chavan (Udupi). | Member |
| 9 | Mrs. Sulochana Ramesh Dantrao | Member |
| 10 | Dr. Pramodkumar Ankush Olekar | Member |
| 11 | Mr. Shashikant Mahadev Mohite | Member |
| 12 | Mr. Amol Bhagwanrao Patil | Administrative Officer |
| 13 | Mr. Vijaykumar Dhanpal Patil | Local Society Member |
| 14 | Mr. Sandip Babanrao Tambavekar | Local Soci. Member/Alumnus |

Minutes:

2.1 Minutes of the previous meeting held on Wednesday, 18th August 2021, were read out by the IQAC coordinator and were confirmed with signature by the Principal Dr. Rajendra Kurlapkar.

2.2 Preparation for the AQAR 2020-21 and submission of the AQAR 2019-20 was discussed. Criterion 1 to 7 were distributed and newly appointed people were added to the committees. Written notice was issued.

2.3 AQAR for 2019-20 was submitted in the given deadline.

2.4 Mr. Rajendra Pradhan asked the members to maintain the correct documentation of the activities. He requested that one copy of each or any programme should be submitted to IQAC.

2.5 Principal and coordinator of IQAC requested all the staff to cooperate their criterion coordinators and work with the team.

2.6 Dr. Pournima Chavan (Udupi) was felicitated on acquiring Ph.D. in Commerce. Principal Dr. Kurlapkar sir honoured her with a shawl and bouquet.



Coordinator, IQAC
Mr. R. A. Pradhan



PRINCIPAL
Art's & Com. College
ASHTA, Dist. Sengli

Dr. Rajendra M. Kurlapkar

IQAC Meeting No.3 (2021-22)

NOTICE

Date: 13/10/2021

All the members of IQAC Committee are hereby informed that the third meeting of IQAC for this academic year is scheduled to be held on Monday, 18th October, 2021 in the college staff room at 11.30 a.m. to discuss the important issues. You are requested to attend the meeting without fail. The agenda of the meeting is attached herewith.

Agenda of the meeting to be held on Monday, 18th October, 2021.

- 3.1. To reform the criterion-wise committees for AQAR.
- 3.2. To distribute the Criteria to among the faculty for the timely submission of AQAR for the year 2020-21.
- 3.3. To introduce the nature and importance of AQAR to the newly added staff.
- 3.4. To enable the faculty to undertake extension activities.
- 3.5. To discuss the criterion-wise weightage for Ql and Qn metrics.
- 3.6. To promote the faculty to organize online /offline Seminars and Workshops on various issues.
- 3.7. To make the faculty rethink about the exact documentation.
- 3.8. To discuss newly added courses and programmes.
- 3.9. To encourage the faculty for the growth of Student enrolment for all Courses and Programmes.
- 3.10. To implement Best Practices during the year.
- 3.11. Any other issue with the permission of the Head of the institution.



Copy to-

All the members

Minutes of the Meeting held on Monday, 18th October, 2021.

The following members were present for the meeting:

| | | |
|----|--|----------------------------|
| 1 | Principal, Dr. Rajendra Madhukar Kurlapkar | Chairperson |
| 2 | Hon. Shamrao (Kaka) Patil | Member, Governing Council |
| 3 | Principal, R. D. Sawant | Member, Governing Council |
| 4 | Mr. Rajendra Ashok Pradhan | Coordinator |
| 5 | Dr. Sunil Gunwant Patil | Member |
| 6 | Mr. Sarjerao Aba Gaikwad | Member |
| 7 | Mrs. Sunita Shivaji Patil | Member |
| 8 | Dr. Pournima Deepak Chavan (Udupi). | Member |
| 9 | Mrs. Sulochana Ramesh Dantrao | Member |
| 10 | Dr. Pramodkumar Ankush Olekar | Member |
| 11 | Mr. Shashikant Mahadev Mohite | Member |
| 12 | Mr. Amol Bhagwanrao Patil | Administrative Officer |
| 13 | Mr. Vijaykumar Dhanpal Patil | Local Society Member |
| 14 | Mr. Sandip Babanrao Tambavekar | Local Soci. Member/Alumnus |

Minutes:

- 3.1. The criterion-wise committees for AQAR were revised and additional support staff was added.
- 3.2. Timely submission of AQAR for the year 2020-21 was given importance. A framework was given to all the members by Mr. Rajendra Pradhan.
- 3.3. The newly appointed B.Sc. staff was introduced to the functioning of AQAR and their doubts were cleared.
- 3.4. The faculty was encouraged to undertake extension activities. Mr. Shashikant Mohite and Mr. Sarjerao Gaikwad were made aware of it.
- 3.5 Weightage for Q1 and Qn metrics was explained by Mr. Rajendra Pradhan to plan a strategy of activities.
- 3.6. The faculty was requested to organize online /offline Seminars and Workshops on various issues. Dr. Pramodkumar Olekar suggested his ideas regarding this issue.
- 3.7. A guidance and blue print for proper documentation was shown by the IQAC Coordinator. Filing, labelling and preserving the evidences etc. were discussed.
- 3.8. Principal Dr. Rajendra Kurlapkar read out the status of the newly started B.Sc. programme and the special courses scheduled were explained by him,.
- 3.9. Principal Dr. Rajendra Kurlapkar asked the faculty to concentrate on the growth of admissions. It was resolved that special advertise and pamphlets will be circulated among the people. Ashta Pattern was given special attention.
- 3.10. The best practices that were not previously implemented had been pointed out. A plan was formed and Mr. Shashikant Mohite was asked to work accordingly.

3.11. As there was no any other issue to discuss. The meeting ended with a formal vote of thanks by Smt. Sulochana Dantrao madam.



Coordinator, IQAC
Mr. R. A. Pradhan



PRINCIPAL
Art's & Com.College
ASHTA, Dist. Sengli

Dr. Rajendra M. Kurlapkar

IQAC Meeting No.4 (2021-22)

NOTICE

Date: 28/12/2021

All the members of IQAC Committee are hereby informed that the fourth meeting of IQAC for this academic year is scheduled to be held on Saturday, 1st January, 2022 in the college staff room at 11.30 a.m. to discuss the important issues. You are requested to attend the meeting without fail. The agenda of the meeting is attached herewith.

Agenda of the meeting to be held on Saturday, 1st January, 2022.

- 4.1. Confirmation of the minutes of the previous meeting.
- 4.2. To discuss the progress of the AQAR for 2020-21.
- 4.3. To create awareness about uploading the documents on website.
- 4.4. To maintain the record files in the form of hard copy.
- 4.5. Reformation of NAAC Cell.
- 4.6. To organize workshop for teaching staff on the revised nature of AQAR.
- 4.7. To reform the IQAC Criterion committees.
- 4.8. Any other issue with the permission of the chairman.



Copy to-

All the members

Minutes of the Meeting held on Friday, Thursday, 1st Jan.2022.

The following members were present for the meeting:

| | | |
|----|--|----------------------------|
| 1 | Principal, Dr. Rajendra Madhukar Kurlapkar | Chairperson |
| 2 | Hon. Shamrao (Kaka) Patil | Member, Governing Council |
| 3 | Principal, R. D. Sawant | Member, Governing Council |
| 4 | Mr. Rajendra Ashok Pradhan | Coordinator |
| 5 | Dr. Sunil Gunwant Patil | Member |
| 6 | Mr. Sarjerao Aba Gaikwad | Member |
| 7 | Mrs. Sunita Shivaji Patil | Member |
| 8 | Dr. Pournima Deepak Chavan (Udupi). | Member |
| 9 | Mrs. Sulochana Ramesh Dantrao | Member |
| 10 | Dr. Pramodkumar Ankush Olekar | Member |
| 11 | Mr. Shashikant Mahadev Mohite | Member |
| 12 | Mr. Amol Bhagwanrao Patil | Administrative Officer |
| 13 | Mr. Vijaykumar Dhanpal Patil | Local Society Member |
| 14 | Mr. Sandip Babanrao Tambavekar | Local Soci. Member/Alumnus |

Minutes:

4.1. Confirmation of the minutes of the previous meeting.

Minutes of the previous meeting held on on Monday, 18th October, 2021, were read out by the IQAC coordinator and were confirmed with signature by the Principal Dr. Rajendra Kurlapkar.

4.2. To discuss the progress of the AQAR for 2021-22.

The progress of AQAR preparation for 2020-21 was discussed. Mr. Rajendra Pradhan explained the progress of the work. The notice was issued for timely submission of the data.

4.3. To create awareness about uploading the documents on website.

The renovation of the college website was discussed. All the members were requested to visit the college website regularly. Mr. R.A. Pradhan was asked to look into the matter along with the supporting staff.

4.4. To maintain the record files in the form of hard copy.

The Principal and Coordinator of IQAC suggested the members to maintain the evidences of the work done in both format soft copy and the hard copy.

4.5. Reformation of NAAC Cell.

Dr. Pournima Chavan suggested to reform the NAAC cell. It was resolved that the NAAC cell will be equipped with all the necessary facilities and the structure will be redesigned.

4.6. To organize workshop for teaching staff on the revised nature of AQAR.

Mr. Rajendra Pradhan declared to organize a training workshop for the teachers about the revised pattern of AQAR 2020-21 onwards. Principal Dr. Rajendra Kurlapkar agreed with it.

4.7. To reform the IQAC Criterion committees.

The IQAC Criterion committees were revised. More supporting staff was added to the Criterion II, VI and VII. The list of final committee members was read openly.

4.8. Any other issue with the permission of the chairman.

As there were no any further issues to discuss, the meeting concluded with the formal vote of thanks, by Dr. Sunil Patil.



Coordinator, IQAC

Mr. Rajendra A. Pradhan



PRINCIPAL
Art's & Com.College
ASHTA, Dist. Sangli

Dr. Rajendra M. Kurlapkar

IQAC Meeting No.5 (2021-22)

NOTICE

Date: 25/06/2022

All the members of IQAC Committee are hereby informed that the fifth meeting of IQAC for this academic year is scheduled to be held on Thursday, 30th June, 2022 in the college staff room at 11.30 a.m. to discuss the important issues. You are requested to attend the meeting without fail. The agenda of the meeting is attached herewith.

Agenda of the meeting to be held on Thursday, 30th June, 2022.

- 5.1. Confirmation of the minutes of the previous meeting
- 5.2. Successful submission of the AQAR 2020-21 and the shortcomings in them
- 5.3. To discuss the outcomes achieved at the end of the academic year 2021-22
- 5.4. Preparation of Academic Calendar as Action Plan for 2022-23
- 5.5. AQAR to be sent for the academic year 2021-22
- 5.6. Making of department profiles for the year 2021-22
- 5.7. To motivate the faculty about the research and research programmes
- 5.8. To conduct SSS on curriculum and stakeholders' feedback for the year 2021-22
- 5.9. Any other issue with the permission of the chairman.



Copy to-

All the members

Minutes of the Meeting held on Thursday, 30th June, 2022.

The following members were present for the meeting:

| | | |
|----|--|----------------------------|
| 1 | Principal, Dr. Rajendra Madhukar Kurlapkar | Chairperson |
| 2 | Hon. Shamrao (Kaka) Patil | Member, Governing Council |
| 3 | Principal, R. D. Sawant | Member, Governing Council |
| 4 | Mr. Rajendra Ashok Pradhan | Coordinator |
| 5 | Dr. Sunil Gunwant Patil | Member |
| 6 | Mr. Sarjerao Aba Gaikwad | Member |
| 7 | Mrs. Sunita Shivaji Patil | Member |
| 8 | Dr. Pournima Deepak Chavan (Udupi). | Member |
| 9 | Mrs. Sulochana Ramesh Dantrao | Member |
| 10 | Dr. Pramodkumar Ankush Olekar | Member |
| 11 | Mr. Shashikant Mahadev Mohite | Member |
| 12 | Mr. Amol Bhagwanrao Patil | Administrative Officer |
| 13 | Mr. Vijaykumar Dhanpal Patil | Local Society Member |
| 14 | Mr. Sandip Babanrao Tambavekar | Local Soci. Member/Alumnus |

Minutes:

5.1. Confirmation of the minutes of the previous meeting

The minutes of the previous meeting were read and confirmed with the signature of the principal.

5.2. Successful submission of the AQAR 2020-21 and the shortcomings in them

The AQAR for 2020-21 was submitted on 31st March 2022 but the loopholes were discussed. It was resolved that such errors will be strictly avoided henceforth. The chairman and the coordinator of IQAC were asked to follow the task rigidly.

5.3. To discuss the outcomes achieved at the end of the academic year 2021-22

The outcomes achieved at the end of the academic year were discussed. The members were appreciated by the Chairperson and wished to work for holistic development.

5.4. Preparation of Academic Calendar as Action Plan for 2022-23

A rough draft of the academic calendar was prepared during the discussion. The certain flexibility was recorded in the action plan.

5.5. AQAR to be sent for the academic year 2021-22

The coordinator asked the members to relax for a few days only to start with new vigor for AQAR 2021-22. The members were asked to file in the documents of the previous AQAR.

5.6. Making of department profiles for the year 2021-22

The idea of making yearly department profiles was proposed. All the HoDs were requested submit their department profiles according to the format provided.

5.7. To motivate the faculty about the research and research programmes

The Chairperson motivated the faculty to publish their quality research papers. It was decided that a training programme for the same will be planned in the next academic year.

5.8. To conduct SSS on curriculum and stakeholders' feedback for the year 2021-22

Dr. Sunil Patil and Mr. Shashikant Mohite were asked to take SSS and Stakeholder's feedback for the year 2021-22. It was resolved that feedback should be collected online for this academic year.

5.9. Any other issue with the permission of the chairperson.

Since there was no any issue for the further discussion and remarks, the meeting was dismissed with the formal vote of thanks by Mr. Sarjerao Aba Gaikwad.



Coordinator, IQAC
Mr. R. A. Pradhan



PRINCIPAL
Art's & Com. College
ASHTA, Dist. Sengli

Dr. Rajendra M. Kurlapkar

Action Taken Report 2021-22

During the academic year 2021-22, regular meetings of IQAC were conducted. There was a discussion about the activities necessary for the smooth functioning of the institute. The year 2021-22 was full of variety of academic, curricular, co-curricular, and extra-curricular activities. The college performed its role with a student centric attitude. Due to COVID pandemic, the academic year is little a bit disturbed and the terms were extended by the university. However, according to the academic calendar and the resolutions in the meetings of IQAC and other committees, the following actions have been taken for the good governance and the enhancement of institutional distinctiveness:

1. The regular meetings of IQAC and the criterion wise AQAR training had been organized.
2. The meetings of important internal statutory college committees were conducted and their minutes were recorded properly.
3. The AQARs for the year 2019-20 and 2020-21 were submitted successfully.
4. The seminars and workshops for teachers and the students had been organized.
5. An attempt was made to follow the Academic calendar/action plan strictly.
6. More than 26 different cultural activities had been organized and the students of the college participated in these activities under the campaign 'Azadi ka Amrit Mahotsav'.
7. Internal evaluation, projects, seminars, assignment and other necessary tools for teaching learning and evaluation were used.
8. The advertisements and news items of many college activities were published in the newspapers in order to reach the masses.
9. Research activities received a better response and Mrs. Pournima Chavan (Udupi) was awarded Ph. D. in Commerce.
10. Gender audit, Academic and Administrative audit were successfully completed by the external authorities and bodies.
11. Feedback of Teachers, Students, and Parents about the college and curriculum was collected and analyzed.
12. The website of the college was redesigned as www.acsashta.org and it was updated at the regularly.
13. Renovation of college building has been undertaken and the roof of all classrooms has been changed. Principal cabin, library, administrative office, laboratories and other physical amenities are improved and restructured.
14. New B.Sc. programme has been started and many other courses have been provided for students.

15. Guidance and counselling cell had been initiated for the students preparing for the competitive examinations.

16. Best practices have been implemented and community contact, cultural harmony has been preserved.

17. Sanket Mahadev Sargar, student of M.A. (Hindi) part I, achieved Gold medal at Commonwealth Weightlifting Championship held at Uzbekistan.

18. The action plan for the academic year 2022-23 has been prepared.

End of the Report