

Minutes of IQAC Meetings in the Year (2019 -20)

Meeting No. 1

Wednesday, 27th November, 2019.

The meeting of IQAC held in the NAAC cell at 11.45 a.m.

The Agenda for the Meeting:

1. Confirmation of the Minutes of the previous meeting.
2. Review of first term activities
3. Encourage the faculty to undertake research activities.
4. To organize seminar/workshop and extension activities.
5. To discuss the recruitment in the place of retired staff Dr. Vijayalaxmi Niyogi
6. Preparation of the AQAR for 2018-19
7. Any other issue with the permission of the chairman.

Minutes:

1. Minutes of the previous meeting held on 23rd April, 2019, were read out and confirmed.
2. Review taken of first term activities especially regarding rescue work in flood situation.
3. The research committee was entrusted with the responsibility of extending guidance to the students who would participate in Avishkar research competition organized by Shivaji University, Kolhapur.
4. It was resolved that the research activities be enhanced through preparation and presentation of research papers. It was also decided to organize of workshops for students and enhanced faculty for preparation and presentation of research papers.
5. It was resolved that Applications will be invited for the vacant post of Asst. Professor on purely clock hour basis as the permanent recruitment ban has not been removed under the State Govt. Policy.

6. The submission of AQAR for 2018-19 was discussed by the Coordinator Mr. Rajendra Pradhan and it was resolved that the IQAC committee should submit it before 31st December 2019.
7. The meeting was dismissed with the vote of thanks by Mr. S.A. Gaikad as there was no specific issue to discuss.

Action Taken Report (ATR) of meeting held on 23rd April, 2019

Agenda for the Meeting	Action Taken
Review of activities conducted in the academic year.	Review of the activities performed by each college committees was taken. Activities regarding the teaching, learning and evaluation were focused by Dr. B. K. Mane and were endorsed by the chairperson.
Organization of seminar/workshop and extension activities	1. Workshop organized on prevention measures under Lead college activity. 2. A lecture organized on health awareness for female students. 3. Tree plantations taken in account by NSS department.
Encourage the faculty to undertake research activities	1. Dr.P.V.Mohite, Dr B.K.Mane P. D. Udupi, S.A.Gaikwad, Dr. P. A. Olekar published research papers. 2. Students participated in Avishkar research activities

Date – Wednesday, 27th November, 2019

Coordinator, IQAC	Chairperson
Mr. Rajendra A. Pradhan	Dr. V. G. Kale,



Dr. V. G. Kale
PRINCIPAL
Arts & Commerce College
ASHTA, Tal. Watwa (Sangli)

Minutes of IQAC Meetings in the year 2019-20

Meeting No. 2

Thursday, 12th March 2020

The meeting of IQAC held in the NAAC cell at 10.30 a.m.

The Agenda for the Meeting:

1. Confirmation of the Minutes of the previous meeting.
2. Review of various committee activities conducted in the academic year.
3. Filing proposal to start B.Sc. Degree Programme.
4. To file documentation of the AQAR of the year 2018-19.
5. To take a review of the Infrastructure Development
6. Any other issue with permission of the chairperson.

Minutes:

1. Minutes of the previous meeting held on 27th November, 2019 were read out and confirmed.
2. There was a discussion regarding rescue work and activities conducted in flood situation occurred in Krishna river bank in Walawa taluka. Residence, food and other required needs provided by college. S. A. Gaikwad monitored all these activities in this period.
3. organization of workshops as Lead college activities, NSS and allied programs, NCC, research achievements, university level curriculum and other academic issues, etc. tankan place during this academic year.
4. It was resolved to submit proposal to start B.Sc. Programme on permanent non-grantable basis which would work as per the Govt. norms. The chairperson Dr. V.G. Kale explored the procedure and told Dr. B.K. Mane that he should carry out the work with the help of administrative staff.
5. The Coordinator Mr. Rajendra Pradhan asked the members to file the proper and exact documents of the AQAR 2018-19. The review of this documentation progress will be taken in the next IQAC Meeting.

6. The issue of infrastructure development and the available budget was discussed and it was resolved the administrative staff should look into the matter and maintain the proper audit of the same. Mr. G.B. Masal was asked to monitor the further activities.
7. As there was no any essential issue to discuss, the meeting ended with the vote of thanks by Mr. Rajendra Ashok Pradhan.

Action Taken Report (ATR) of meeting held on 27th November, 2019.

Agenda for the Meeting	Action Taken
Encourage the faculty to undertake research activities.	1) Research papers of faculty were published in National and International journals. 2) Students of the college participated in the Avishkar Research Competition held on 6 th Jan.2020. 3) Old Book Exhibition and sale was organized on the occasion Jayant Career Week with various activities.
Organization of seminar/workshop and extension activities.	1) A lecture was organized by N.S.S. and Committee for Prevention of Sexual Harassment, self defense 2) Centre for Skill Development organized three days workshop Motor Cycle Maintenance
Submission of the AQAR for 2018-19	The AQAR for the academic year 2018-19 was successfully submitted on 24 th December 2019 and the acceptance of the same was received on 31 st Dec.2019.
Recruitment of CHB Teachers	The recruitment for the various teaching posts was carried out. The qualified candidates were selected by conducting interviews at KES level and the orders were issued to them for the year 2019-20. All the procedure was followed according to the norms established by the State Govt.

Date – Thursday, 12th March 2020

Coordinator, IQAC	Chairperson
Mr. Rajendra A. Pradhan 	

