Yearly Status Report - 2019-2020

Part A	
Data of the Institution	
1. Name of the Institution	**ARTS AND COMMERCE COLLEGE, ASHTA**
Name of the head of the Institution	**Dr. Vilas Ganpati Kale**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**02342242032**
Mobile no.	**8087302096**
Registered Email	**san.acashta@gmail.com**
Alternate Email	**ast87.cl@unishivaji.ac.in**
Address	**At Post Ashta, Dudhgaon Road, Tal-Walwa, Dist. Sangli**
City/Town	**Ashta**
State/UT	**Maharashtra**
Pincode	**416301**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Semi-urban**
Financial Status	**Self financed and grant-in-aid**
Name of the IQAC co-ordinator/Director	**Mr. Rajendra Ashok Pradhan**
Phone no/Alternate Phone no.	**02342242032**
Mobile no.	**9420677720**
Registered Email	**rajendrapradhan3283@gmail.com**
Alternate Email	**naacdoc2023@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://acsashta.org/pdf/AQAR_2018_19.pdf

4. Whether Academic Calendar prepared during the year

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	http://acsashta.org/pdf/Academic%20Calendar%202019-20.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity Period From	Validity Period To
1	**C++**	**67.75**	**2004**	**16-Feb-2004**	**15-Feb-2009**
2	**B**	**2.47**	**2011**	**27-Mar-2011**	**26-Mar-2016**
3	**B+**	**2.57**	**2018**	**26-Sep-2018**	**25-Sep-2023**

6. Date of Establishment of IQAC

6. Date of Establishment of IQAC	**12-Jul-2004**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Online Awareness Campaign about COVID- 19	26-Apr-2020 10	1606
Arranged State Level Elocution Competition	18-Jan-2020 1	26
Feedback from Alumni	01-Aug-2019 1	45
No Files Uploaded !!!		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NIL	NIL	2020 0	0
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9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	**2**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1) Organized Sports and Cultural Activities 2) Cleanliness Campaign in flood affected areas of Walwa Tehsil 3) Online COVID 19 Awareness Certificate Programme 4) Implementation of Online Teaching and Learning Programme 5) A successful step taken towards initiating a B.Sc. degree programme.

View File

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
To inculcate the social values among the students and implement best practices with NCC and NSS	Students helped the people to fight with natural disaster of heavy flood and the institute ran the flood relief camp for the affected people.
To encourage the students to participate in sports and cultural activities	Students participated and won medals in various athletic games. They performed in University Youth Festival and Annual Gathering. Our student Miss Jyoti Basugade stood third in the State Level Inter Collegiate Elocution Competition.
To enable the faculty to undertake research and academic activities	Faculty presented and published research papers as well as faculty acted as Resource Person. Mr. Abhijit Desavale completed his Ph.D. in Commerce.
To send proposal for starting Science wing	Proposal was accepted by Shivaji University and it was resolved to start B.Sc. Programme from the next academic year i.e. 2020-21
Preparation of Academic Calendar for the year 201920	Academic Calendar was prepared and it was put onto the institutional website as well as it was printed in the College prospectus for the academic transparency.
[View File](#)	

14. Whether AQAR was placed before statutory body ?	Yes

Name of Statutory Body	Meeting Date
College Development Committee	19-Dec-2019

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2020
Date of Submission	29-Jan-2020
17. Does the Institution have Management Information System ?	Yes

If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	Management information system is very significant system for every educational institution. The educational institution gather greater the volume of data, which makes it challenging to maintain record on the paper. Therefore MIS is need of educational institution. Our educational institution has use of MIS to gather, store, record and analyze the information, which is concern for students, teachers and the management.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The college is affiliated to Shivaji University, Kolhapur. It takes various steps regarding effectively implementation of the curriculum. At the beginning of the semester each faculty member prepares and submits a teaching plan to the HOD. Then after the discussion on this plan, it is forwarded to the principal for confirmation. An academic calendar is prepared by discussions with senior faculty members, suggestions from other members are included in the academic calendar; this calendar is monitored by the principal. Various activity plans of departments and overall college is reviewed month wise and semester wise. Unit tests, seminars, filed projects, presentations are taken in accounts. Principal takes review of assessment and implementation of the progress of curriculum. Beyond this regular time table is prepared well in the beginning of academic year which is useful for the activation programs. The Principal is given a report of this feedback and he gives the required instructions to the Faculty. The workshops and seminars sponsored by the University through the Board of Studies help to orient the teachers to the revised syllabi and question paper pattern. From time to time the University sends notices and circulars to the institution so that they are kept abreast of developments in the curriculum. Teachers Association, Shivaji University Bhugol Shikshak Sangh, Shivaji University Marathi Shikshak Sangh, Shivaji University Economics Association, Shivaji University English Teachers Association, Shivaji University History Association. College library provides latest references, books, periodicals to the faculty for the development of curriculum. College is associated with other institution in our group of educational branches running under governing Kasegaon Education Society. The Institution constantly strives to upgrade its infrastructure to meet the challenges of a technology driven environment and to meet the demands of the curriculum. Guest lectures are conducted to create an interface between the students and experts from academic, industrial, financial institutions. The Departments publish wall Papers and college publishes annual magazine in which students express their views.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
NIL	NIL	Nil	0	NIL	NIL

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nill	NIL	Nill

View File

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	BA-II English, Marathi, Hindi, History, Geography, Political science, Economics, STD	22/06/2019
BCom	BCom-II English, Macro Economics, Corporate Accounting, Business Statistics, Fundamentals of Entrepreneurship, Money and Financial	22/06/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NIL	Nill	Nill

View File

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	B A II Environmental studies	131
BCom	B Com II Environmental studies	73
BCA	BCA II Environmental studies	17
BA	B A III Geography	21
BCA	BCA III Major Project	15
MCom	M Com II Account and Auditing	27

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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	No
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

In every academic year feedback from students, parents and alumni is collected. Especially feedback is taken for curriculum design, as well as for suggestions for enrichments in overall development of college. The faculty members collect feedback from students. Feedback from parents and alumina is collected in their meetings held in college, even some parents are keeping in touch with college they provide feedback. Feedback forms are prepared on the basis of selected parameters which are designed by feedback committee. Parameters of feedback are related with need and requirements of content of syllabi, its implications, practical use and applications of curriculum, career opportunities in the business and jobs. With these contents students and parents give their feedback. Collected forms are evaluated and analyzed by the feedback committee. As per suggestion suggested in the feedback forms institution provides resources for effective implementation the curriculum. Well-equipped library facilities are provided to faculty and students. ICT facilities are also provided on the requirement of students. Language lab is used by the English department. Filed projects are taken by Geography department, and market survey and projects are conducted by Commerce department. Environmental studies and center for skill development are giving opportunities for practical utilization of curriculum. Internal evaluation is taken through unit tests, seminars, orals, group discussions for better implementation of syllabi. The suggestions of parents and students are useful for preparing Action Plan for quality enhancement and quality education. Feedback system is helping us for better implementation and sincere efforts towards quality education for rural human resources. Feedback is important to the students and parents to express their ideas, views and opinions in order to change the scenario of academic era. Students and parents get aware about curriculum revision and its significance. They can contribute for designing educational policy of the nation. Students are replied their views towards revised syllabus to university when new curriculum is come to implant. Some time students share their views to faculty member who are holding memberships of university bodies like BOS, Academic councils etc. These faculty members are playing an important role in curriculum designing at university level. Thus, feedback system encourages all of us to make betterment in the higher education for enhancement of sustainable social development in our region as well as to build the nation.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Marathi, Hindi, English, History, Geography	760	484	484

BCom	Advanced Accountancy	360	308	308
BCA	Computer Application	160	37	37
MA	English	100	17	17
MA	Marathi	100	16	16
MA	Hindi	100	10	10
MA	History	100	32	32
MCom	Advanced Accountancy	100	89	89

[View File](#)

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	829	164	32	Nill	9

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
31	31	108	6	3	108

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The college implements teaching - learning process in such a way that mentoring becomes more and more student centric. The college has provided adequate support structures to achieve the objectives. The sufficient number of classrooms with good quality black boards and comfortable benches are made available. Teachers are provided a laptop by the college. The laboratories of various departments like Geography, English and BCA are well equipped with necessary equipment's, furniture, computers, charts, maps, software's, CDs, practical books and such relevant materials. The Language lab is also available. The college has a spacious and rich library with around fifty-three thousand books. The reference books required for different subjects, relevant textbooks, periodicals, journals, volumes, encyclopedia and other literary books in different areas of knowledge are available in the library. Newspapers, weekly, monthly, etc. in English, Marathi and Hindi are made available for general reading. A separate reading room with comfortable chairs with a seating capacity of 100 students, tables, fans, sufficient light arrangement is available in the college for the students. A spacious and big hall is used for different academic, cultural and general activities. Academic seminars, workshops, conferences, symposiums, guest lectures, speeches of distinguished persons etc. are conducted in this hall. Students are a part of different committees formed in the college. The academic activities such as Group Discussions, Role-Play, Question-Answer Sessions, poetry recitations, seminars, orals, etc. are conducted to develop interactive learning skills among the students. Small group of students are made to write a project. Joint articles by students for wall-papers and annual magazine, Role Play, team events in sports, etc. are conducted in the college helps to develop collaborative learning skills among the students. Our institution started add-on courses like banking classes for interested undergraduate and post-graduate student. Students learn through participation in curricular

and extracurricular activities. Study tours and visits to various locations, sites as well as industries, banks or financial institutes make the students aware of the practical issues. 'Avishkar' event organized by Shivaji University promoted collaborative learning skills among the students. The NCC wing of the college actively participates in various programs like Blood donation camps, celebration of Independence Day, Republic Day, NCC Day in the College. NCC cadets have participated in many camps like Republic Day Camp, Thal Sainik Camp, National Integration Camp, Combine Annual Training Camp, Annual Training Camp, Army Attachment Camp, Shivaji Trail Trek, etc. Our college has introduced girl cadets from academic year 2016-2017 in NCC. It has also helped to achieve the institutional objective of women empowerment. The activities like Elocution competition, Hobby Classes, Individual sports events help to develop the skills of learning among the students. The different practices followed by the college to make learning more students centered has resulted in very good outcome. The college shall provide more attention to this aspect in future also.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
993	18	1:55

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
18	13	5	Nill	7

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	NIL	Nill	NIL
2020	NIL	Nill	NIL
View File			

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	3129	Sem – I	10/06/2019	03/12/2019
BA	3129	Sem – II	28/08/2020	28/08/2020
BA	3129	Sem- III	05/11/2019	17/01/2020
BA	3129	Sem- IV	17/09/2020	17/09/2020
BA	388	Sem- V	16/10/2019	20/12/2019
BA	388	Sem- VI	09/11/2020	06/12/2020
BCom	7801	Sem – I	16/10/2019	03/12/2019
BCom	7801	Sem- II	28/08/2020	28/12/2020
BCom	7801	Sem- III	27/11/2019	21/01/2020
BCom	7801	Sem- IV	08/10/2020	08/10/2020
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

a) UNIVERSITY REFORMS: The institution has adopted the following major reforms of the university: The semester pattern of examination for graduate and undergraduate levels, is introduced by the University from June 2010. The evaluation/assessment work of the first year of each course in the college is assigned to the college from the academic year 2012-2013 as per the guidelines of Shivaji University, Kolhapur. The answer books are evaluated/ assessed by the concerned subject teachers of the college. The result sheet is prepared at the college level only and sent to the university office for declaration of the result. The post-graduation evaluation work is carried out at the university campus. b) Internal Evaluation: The new pattern of internal evaluation like Seminars, Home Assignments, Project Works and Oral Tests are introduced to B. A, B. Com, B.C.A, M.A, and M.Com. The internal marks are sent to the University by the college which are included in the final mark list prepared by Shivaji University. The Internal evaluation pattern is introduced for the third-year undergraduate students. It is also applied to B.C.A course and postgraduate courses. It follows the pattern of 40:10 for undergraduate courses, 80:20 for postgraduate and B.C.A (three years) courses. The internal marks are allotted for seminars, project works, oral tests and home assignments. Marks are distributed as below: Mid-term exam: 10 marks a) Attendance: 5 marks b) Assignments: 5 marks c) INSTITUTIONAL REFORMS: The college conducts various evaluation methods for students apart from university evaluation pattern: Class/Unit Tests, Field Surveys, Writing reports of Village surveys (Geography department, Environment), Study Tours of Geography, History, Commerce, BCA, Marathi, Hindi and English Departments are arranged in the different parts of the country. NSS Department of our college organizes special camp (Shram Seva Sanskar Camp) every year in the adopted village. NSS and NCC Departments of the college send their volunteers and cadets for camp organized by NSS Department in Shivaji University and 16 Mah. BN NCC, Sangli

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Teaching The Academic Calendar of the college is prepared at the beginning of every Academic Year and published in the college prospectus. The distribution of the work of teaching is done in the departmental meetings. The subject teachers prepare their teaching plans according to the academic calendar. The alternative plans, for the probable deviations to the teaching plans, due to unavoidable reasons, are also thought over at the beginning of the academic year. The teaching plan includes the time schedule of Remedial Coaching for the reserved category students and for the slow learners also. The academic diary is maintained by every teacher throughout the year. Learning: The time tables for different classes are prepared in the beginning of the year. The study tours, industrial visits, field work and Event Management required for the concerned subjects are included in the teaching-learning plans. Projects, seminars, interactive teaching and group discussions are integral part of learning. These are also included in the teaching-learning plans. Lectures of eminent persons are organized to educate the student community. The teachers help the slow learners as well as extend guidance to the advanced learners. Students can contact the teachers for solving difficulties and for additional guidance. Evaluation: The evaluation schedule of the students is broadly divided into two parts: Internal Evaluation and External Evaluation. The University Authorities have prescribed guidelines for the internal evaluation of the students. These guidelines include the process of evaluation and the weightage in terms of marks. Internal Evaluation is done in the form of Oral, Project work, Seminar and Home Assignment for the classes. Definite weightage in the form of marks for a particular aspect of Internal Evaluation is also prescribed by the University. The Examination Committee of the college plans

the yearly schedule of the internal evaluation process. The paper setting work is done at the University level and the rest of the work related to conduction of the examination is done at the college level. The evaluation of the answer books of first year students is done by the concerned subject teachers of the college. The evaluation reports are sent to the University Office for further process and declaration of the results. The External Evaluation of the students includes assessment of the performance of the students in Theory, Practical and Viva- Voce of the Projects. The schedule of the External Evaluation is prepared by the University Authorities and conveyed to the colleges. The college follows the University schedules. In the execution of the examination schedules the college makes available the services of teaching and non-teaching staff, college classrooms and laboratories for conducting the examinations. The college deputes the concerned teachers when the services of the college teachers are required by the University for assessment and evaluation at other centers.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://acsashta.org/pdf/POs,%20PSOs,%20and%20COs%202019-20.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
No Data Entered/Not Applicable !!!					
View File					

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://acsashta.org/pdf/SSS%202019-20.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nill	0	NA	0	0
View File				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NIL	NIL	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Appreciation	Mr. Sarjerao	Disaster	14/09/2019	Social

certificate for Disaster management	Gaikwad	Management Authority, Ashta.			Service

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	Nill

View File

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Commerce	1

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Physical Education	1	Nill
National	Hindi	1	Nill
International	Commerce	1	4
International	History	1	6

View File

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Commerce	1

View File

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NIL	NA	NA	Nill	0	NA	Nill

View File

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication

NIL	NA	NA	Nill	Nill	Nill	0
			View File			

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	3	9	3	17
Presented papers	2	4	2	Nill
Resource persons	Nill	Nill	Nill	9
		View File		

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
International Literacy Day NSS	NSS	4	200
Independence Day	NCC and Ashta Municipal Corporation	1	52
Tree plantation	NCC and Ashta Municipal Corporation	1	52
Swachch Bharat Abhiyan (Clean Village Campaign)	NCC and Ashta Municipal Corporation	5	54
Voters Awareness programme	NCC and Ashta Municipal Corporation	7	200
Road safety Rally	NSS and Ashta Municipal Corporation	4	200
Flood affected area cleanliness programme	NSS and Gram Panchayat Digraj	4	200
NCC AIDS awareness Rally	NCC and Ashta Municipal Corporation	5	52
Nirmal Gram Abhiyan Total Sanitary Campaign	NSS and Gram Panchayat Mard Wadi Ashta	4	100
	View File		

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students

			Benefited
NIL	**NIL**	**NIL**	**Nill**
[View File](#)			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Special NSS Camp	**Shivaji University, Kolhapur**	**Seven Days Residential Camp**	**5**	**100**
Aids Awareness and Prevention Camp	**NCC,Ashta Muncipal**	**Mini Marathon Awareness Rally**	**1**	**54**
Disaster management Activity	**NSS**	**Flood Relief and Rehabilitation Camp**	**5**	**100**
Nirmal Gram Abhiyan Total Sanitary Campaign	**NSS ,Grampanchayat Mardwadi**	**Nirmal Gram**	**4**	**100**
Aids Awareness and Prevention Rally	**NCC,Ashta Muncipal**	**Aids Awareness Rally**	**1**	**54**
Swachch Bharat Abhiyan (Clean Village Campaign) NCC	**Ashta Municipal Corp.**	**Swachch Bharat**	**1**	**54**
[View File](#)				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Armed Force Flag Day Program	**7**	**Institution**	**1**
[View File](#)			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Academic	**A study of stock levels**	**Sarvoday Sah. Sakhar Karkhana**	**01/02/2020**	**01/03/2020**	**1**

Academic	A study of Non-Performing Assets	The Ashta Peoples Co-op Bank Ltd Ashta	01/02/2020	01/03/2020	1
Academic	A Comparative study of Financial statement	Vittakrao dada Gramin Bigar Sheti Sah. Patsanta Ltd, Bavachi	01/02/2020	01/03/2020	1
Academic	A study of financial Ratio analysis	Kranti Agrani G.D.Bapu Lad Sah.Sakhar Karkhana Kundal	01/02/2020	01/03/2020	1

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Development Initiative Charitable Trust Pune	03/02/2020	Finance Accounting Guidance	50
Saheli Tanishk Group Daily Sakal	27/01/2020	Women Health Awareness Programme	50
Bank Of Maharashtra, Branch Ashta	14/09/2019	Hindi Week	50
Nilaya Foundation Pune	04/02/2020	Student Motivation and Guidance	60
Jayawant Institute Of Management Wathar Karad	30/12/2019	Career Development Seminar	53

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
3200000	3148602

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added

Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Seminar halls with ICT facilities	Existing
Classrooms with LCD facilities	Existing
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing

View File

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Easy and Useful, Kolhapur	Fully	V 4.0(Beta)	2010

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	18495	950841	349	35760	18844	986601
Reference Books	31746	2642774	65	23498	31811	2666272
Journals	55	34990	Nill	Nill	55	34990
Digital Database	1	5900	Nill	Nill	1	5900

View File

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	Nill

View File

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	73	1	4	4	2	1	7	50	0

Added	0	0	0	0	0	0	0	0	0
Total	73	1	4	4	2	1	7	50	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

50 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NA	Nill

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
1600000	1592359	300000	232253

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college has the Building Construction Committee that also looks into the maintenance of the Infrastructure and the premises. Functions of the committee: 1. Proper upkeep and maintenance of the buildings and surroundings. 2. Carrying out minor repairs of furniture, electrical and sanitary fittings. 3. Maintenance of the roads, water tanks and other services in the premises. 4. Maintaining safety and security. 5. Electrical maintenance and plumbing maintenance 6. Maintenance of ICT related hardware and software under The Annual Maintenance Contracts (AMC) The Annual Maintenance contracts for Photocopy machines, Biometric Machine, the college makes the necessary expenditure for all the above purposes from Govt. funds and also from funds raised by the college. All these expenditures are monitored by the Management Council of Kasegaon Education Society. The infrastructure at Arts Commerce College, Ashta has steadily augmented over the years. The clean, Eco-friendly and spacious campus is maintained with the help of appointed staff. Our water tanks are cleaned every six months and we have adequate Ashta Municipal Corporation water supply together with a bore-well facility for the toilets and for washing purposes. The college has a spacious indoor stadium that can be used by the college students under the certain rules. A 400-meter running track in the college premises helps the students to inculcate the values and spirit of a sports person. A faculty has been appointed as The Director of Physical Education to maintain this physical infrastructure for sports. A candidate who is a regular student of our college can use these facilities by showing his identity card and physical fitness for the particular game or the sport. The college also has well equipped library with several books and journals on various subjects. The reference/ periodical section of the library provides free access to the students to read the newspapers and important national or international journals. However, the books and reference digests in this section are not issued to the students for home. Ours is the one of the oldest libraries in Shivaji university affiliated colleges. Reading Room with a capacity of 100 seats is another support facility provided by the college. Due to Corona Pandemic, this facility was sealed and was reopened with reduced number of seats to keep social distancing. This facility can be used by the students only after holding an authentic identity card and fulfilling the

conditions set by the library. The facility of a language laboratory and Computer laboratory is available for the students who are willing to learn with audio-visual aids. No extra fees are levied upon the students to use these amenities. Thus, our institute has an ample support facility for the students and teachers.

https://acsashta.org/pdf/Physical%20and%20Support%20Facilities%202019-20.pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	0	0	0
Financial Support from Other Sources			
a) National	Post Matric Scholarship	333	493592
b)International	0	Nill	0
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Career in Finance and Accounting	18/01/2020	67	Dept. of Commerce and B.C.A., Arts and Commerce College, Ashta
Soft Skill Development	17/10/2019	16	Dept. of Commerce and B.C.A., Arts and Commerce College, Ashta
Yoga Training Programme	21/06/2019	116	Art of Living, Branch Ashta and Arts and Commerce College, Ashta
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2020	Career Guidance	71	71	3	3
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nill	Nill	Nill

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
NIL	Nill	Nill	Nill	Nill	Nill

View File

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	6	BCA	Computer Application	YCMOU Sangli	MBA
2019	3	BCA	Computer Application	Smt.MG Kanya Mahavi dyalaya Sangli	MBA
2019	2	BCA	Computer Application	Ashokrao Mane Polytechnic Wathar	MBA
2019	1	B.A.	English	Shivaji University Kolhapur	M.A.
2019	4	B.A.	Hindi	Arts and Commerce College Ashta	M.A.
2019	2	B.A.	Geography	Arts and Commerce College Ashta	M.A. Marathi
2019	15	B.A.	History	Arts and Commerce College Ashta	M.A.
2019	6	B.A.	English	Arts and Commerce College Ashta	M.A.
2019	31	B.Com.	Commerce	Arts and Commerce College Ashta	M.Com

2019	5	B.A.	Marathi	Arts and Commerce College Ashta	M.A.

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
SET	1
Any Other	2
Any Other	14

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Teachers Day	Institutional	75
Sari Day	Institutional	364
Traditional Day	Institutional	52
Celebration of Birth and Death Anniversaries of social reformers and Freedom fighters	Institutional	23
Geography Day	Institutional	39
Annual Prize Distribution Ceremony	Institutional	324
Annual Gathering	Institutional	66
State Level Elocution Competition	State Level	26
Annual Sport Athletics	Institutional	113

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	Gold Medal	National	1	Nill	807232552755	Sanket Mahadev Sargar
2019	Gold Medal	National	1	Nill	305006252414	Swapnil Namdev Patil

[View File](#)

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The college has formed an active student council under the provision of University Act Section 40(2). It is a representative structure for students only, through which they are involved in the affairs of the college, working in partnership with its management, staff and parents for the benefit of the institute and its students. It worked as an interface between the students and the administration, and helped to consider the issues that affect the students directly and indirectly. The student council in our college represented the interests of the students and participated in discussions and decisions that usually affected the student community throughout the last five years. With an inception of the student council, students have developed their skills of good governance. Students are encouraged to participate and express their views along with the innovative ideas for the various committees of the institution. This student council includes one student from each class who has secured highest number of marks in the Board/University examinations held in the immediately preceding year and he/she is nominated by the Principal. Four other students including two girls have also been nominated by the Principal who basically belong to four essential skills viz. Sports, NSS, NCC and Department of Cultural Activities. However, it is made obligatory for these students to fulfill the eligibility conditions according to provision in Maharashtra University Act Statutes. One of the members of the students' council is elected as a Secretary who represents the college at Shivaji University. The reservation policy for socially backward students has also been considered at the time of formation of Student Council. The term of the student council begins with effect from the date of nomination and extends up to the last day of an Academic year. The members of the student council have been working in the institutional committees such as 'Students' Redressal Committee, Anti Ragging Committee, Sexual Atrocities Prevention Committee, Ladies Hostel Committee etc.' under the guidance of the Principal and the other staff. The college organizes regular meetings of Students' Council once in three months. In such meetings the secretary and the other representative members express their views and make the management aware of problems and demands. The Principal along with the faculty and members of students' council suggest remedies over the deficiencies and give a decisive resolution to eradicate them. The student council members also supply a voluntary service in other socio-cultural activities. It works as a motivational force to build a clean, healthy and well cultured society through the camps and activities in NSS and NCC departments. The contribution of Students' Council is remarkable during the celebration of Annual Prize Distribution Ceremony, Birth Anniversaries of National Heroes, Republic Day, Independence Day, Yoga Day etc. We are proud of having an active, dynamic, and ideal Students' Council at our college.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

267

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

The Alumni Association organized the following activities throughout the year 2019-20 1. Organized Two meetings of Alumni Association respectively on Saturday 1st Aug. 2019 and on Tuesday, 28th Jan.2020. 2. Helped and managed NSS

activities at the village Mardwadi.	

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Yes, the institution has a system whereby decentralization system is implemented. In this system, authority is retained by the top management for taking major decisions and framing policies concerning the smooth running of the institution. These policies are implemented through participative management. Members of Governing Council visit the institution for meetings of LMC and IQAC. These members give suggestions/ instructions for carrying out the teaching learning process and the administrative process effectively. Members of Management extend guidance to the institution regarding policies for carrying out academic and infrastructure development. Members of Management also attend functions of the institution such as Annual Prize Distribution Ceremony, seminars, and such important events organized by the institution. The participation management exists as decision participation, Administrative participation, Consultative participation, Informative participation, Problem sharing participative etc.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	The institution firstly takes meeting of the admission committee. This committee is deciding the procedure of student admission. The student who take admission in our college he follows the admission process. The admission committee strictly follows rules or norms of Shivaji University, Kolhapur regarding student admission. The students are firstly taking the prospects. This Prospectus includes name of courses, course wise subject list, fee structure, anti ranging committee, affiliation certificate, Manual admission form etc. The students are cut this admission manual form in the prospect. They can fill and cheque this form respective admission committee members. This committee pre approve this form and then students are fill form online. The online link has available for particular period to the student for registration. The students are registering online link, then they are filled online form. The online form, manual form and respective document submitted to the college. The college course based merit list showing

		in the notice board and then students are deposit admission fee. After depositing admission fee admission procedure will be closed. The some courses no any admission merit list prepared, direct admission given to the Student.
	Human Resource Management	The institution has properly done human resource management. The institution takes meeting and distributing work among all teaching and non teaching employees. All teachers are taken lectures very systematic manner and academic work also systematically completed. The responsibility is taken by individual employees for his assigned work. They are motivated regarding to compellation of assigned work. The employees are undertaken to keep healthy relations among employees by celebrating their achievements and birthdays. The institution takes some efforts for making good environment under institution and employees. The institution has organize various programmes for student and teachers development under using Human Resource Management.
	Library, ICT and Physical Infrastructure / Instrumentation	Library Library has good collection, at present the library holds about 53000books, 500back volumes of journals and holds more than300 Cd's, DVD's., apart from latest Journals and Periodicals. Online database accessed through INFLIBNET-Nlist consortium, the library also member of National Digital Library (NDL). The library also provide the reading room and internet facility to the students and Staff for completing the projects, preparing the seminar papers, class assignment, preparation of PPT Presentation, etc. Every year there is an addition of reference books to the existing stock. The library has been fully automated to provide computerized services. The College library purchased "Easy and Useful", library management software package from Vidyasagar, Kolhapur in February 2010 with Barcode Technology. The Software has updated in August 2017 with latest version 1.1., also software provide Union catalogue 50 colleges with 10 Lakh collections. The students and faculty members access the books by using computer based access system. The

	faculty members can check the catalogue of 50 colleges for the any important rare book and can get available the books from the libraries for respective colleges. ICT The institution improves quality enhancement initiatives in the academic and administrative domains. The institution uses ICT for interactive teaching learning method. The college has an up-to-date computer laboratory which are utilized by staff and students. Sr. No. Particulars of Maintenance Repairs Name of the Firm/Person 1. Biometrics BiyaniTechnologies,Kolhapur 2. ICT (Computers, Hardware Software) Vitraag Computers, Sangli, Arihant Computers, Ashta. 3. Photocopy Machine Gajraj System, Sangli Page 58/94 24-07-2018 12:55:06 4. Library Software Vidyasagar, Kolhapur Physical Infrastructure/ Instrument The college has a wide and eco-friendly campus of 40 acres and 29 gunthas which is helpful in conducting various curricular and extra-curricular activities. The college has adequate infrastructure facilities with sufficient number of class-rooms, library, reading room, laboratories, play-ground, indoor stadium, outdoor stadium, auditorium, Ladies Hostel, girls' common room, staff room etc. The existing infrastructure is being utilized optimally. The maintenance and upkeep of the infrastructure is regularly monitored and is done on contract basis as per requirement. The college provides necessary infrastructure and equipments in order to encourage more participation of students in sports and cultural activities. The college has a spacious ground with 400 meter track that is utilized by the students as well as people from the vicinity. The ground is used for practicing by the college students as well as students of other institutions who appear for competitive examinations like the Police Force and allied services. In addition to this, matches are held by different organizations and institutions.
Research and Development	The College has promoted research culture by constituting a Research Committee that encourages the faculty and also the students to undertake Research Projects, and motivates the

	faculty to prepare and present Research papers at State, National and International level. The faculty is also motivated to update their professional development by attending State, National and International level seminars and conferences. The Research Committee shares information about the proposed conferences, seminars and workshops with the staff.
Examination and Evaluation	The institution offers under The institution offers under graduation and post graduation programs these are as follows. Under Graduation: B. A. The three year degree course shall be implemented for BA Part I (Semester – I II), BA Part II (Semester – III IV) and BA Part III (Semester V VI) academic year 2019-2020. The BA Part I and II University examination question paper in each semester each paper shall be 50 Marks. The BA Part III University examination question paper in each paper shall be 40 Marks and 10 marks for internal assessment. The BA Part I examination evaluation shall be done at college level and BA Part II and III shall be done at university. The Internal assessment shall be done at college level. The internal assessment marks are divided as five marks for attendance and five marks for seminar. B.Com The three year degree course shall be implemented for B.Com Part I (Semester – I II), B.Com Part II (Semester – III IV) and B.Com Part III (Semester V VI) academic year 2019-2020. The B.Com Part I and II University examination question paper in each semester each paper shall be 50 Marks. The B.Com Part III University examination question paper in each paper shall be 40 Marks and 10 marks for internal assessment. The B.Com Part I examination evaluation is done at college level and B.Com Part II and III shall be done at university. The Internal marks allocated as five marks for attendance and five marks for seminar. The assessment of internal marks is assessed by each subject teacher. BCA The three year degree course of BCA has five subjects of 80 marks for theory and 20 marks for internal evaluation. Out of 20 marks 5 are allotted to attendance, 5 to Test and 10 to Assignment. The sixth subject is practical oriented with journal and

	project, including viva assessed by the university. Evaluation of first year is done by the college. Post Graduation: 1) M.Com- The Semester system shall be implemented for M.Com Part I and M.Com Part II from academic year 2019-20 and 2020- 21. The semester system shall be included Semester I, II, III, and IV. The each and every semester four papers shall be included. The university examination question paper in each semester each paper shall be 100 marks where in 80:20 pattern will be accepted. The university shall be take 80 marks for written examination and 20 marks for internal assessment. The internal assessment of M.Com Part I and M.Com Part II there will be practical for 10 marks and seminar for 10 marks for each semester. M.Com Part II paper no VI will be 60 marks for project work and 40 marks for viva-voce. The university examiner will be evaluated project work and viva –voce. 2) M.A.- The Semester system shall be implemented for M.A. Part I and M.A. Part II from academic year 2019-20 and 2020- 21. In the semester system shall be included Semester I, II, III, and IV. The university question paper in each semester each paper shall be 100 marks where in 80:20 pattern will be accepted. The university shall be take 80 marks for written examination and 20 marks for internal assessment. The internal assessment of M.A Part I and M.A Part II there will be practical for 10 marks and seminar for 10 marks for each semester.
Teaching and Learning	Admissions to various courses are given according to the University/Government rules. The merit list of students who get admission is displayed on the Notice board, bringing transparency in the admission process. The learning experience of the students is enriched through activities such as group discussions, guest lectures, seminars, project work, study tours, study visits, surveys on social and agricultural issues, data collection and preparation of reports and Wall Papers. The college thus undertakes efforts to make higher education 'student centric'. Use of audio-visual aids like L.C.D., Models, Charts, CDs, VCDs and other resources has increased over the years.

Curriculum Development	The Institution focuses upon the goals and objectives in order to disseminate quality education to all the students, especially to socio-economically under-privileged students. With this mission, the institution offers six UG programs and five PG, including self financing (C.O.C.) and add on courses such as Banking and other competitive examinations. Since the College is affiliated to Shivaji University, academic flexibility is subject to University norms. A number of national, international and state level workshops, seminars and conferences have been attended by faculty members. The workshops and seminars sponsored by the University through the Board of Studies help to orient the teachers to the revised syllabi and question paper pattern. The University sends notices and circulars to the institution to keep it abreast of the latest developments and changes in the syllabi and the pattern of question papers. The college has a rich library with latest reference works, encyclopedias, rare books, periodicals, journals. Guest lectures are conducted to create an interface between the students and experts from academic, industrial, and financial institutions. The heads of the various departments monitor the teaching of the departmental members to ensure that the syllabus is covered in the stipulated period.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	The institution is organizing various activities for development of students, teachers and organization. The activities are done with pre planning. In this planning institution using internet connected computers for circulating invitation letters, programme schedules via Emails. The ongoing programmes department used projectors for presentation of PPT, videos, etc. The development of the student institution provide well equipped computers and software Lab.
Administration	• The office employees are used computers for preparing roll call, printing the letters, preparation of the pay sheet etc. • The office

	employees are via computers send Email to the Universities, Head office and different colleges. • The institute has used Biometric Face Reading Machine for the arrival and departure of teaching and non teaching staff. • The fully automated by using the Vidyasagar software for searching the different books, e journals, e books etc. • All teachers access INFLIBNET Facility which is provided by Library.
Finance and Accounts	The institution uses Microsoft excel for preparing finance and accounts. The payment of salary teaching and non teaching staff is being implemented through HTE Sevarthpranali software provided by government of Maharashtra.
Student Admission and Support	For student admission purpose our institution use computer system. The computer system installed private software which is developed by R. S. Patil. The private software used onward year 2009. This software used for generation admission fee receipt. This system is easily used by the Clerk and more supportive at the time of admission. The university online admissions portal opened for the registration, students are registered, then the institution confirmed this admission via e – governance system. The students are get one registration copy and admission confirmation copy using e-governance system.
Examination	The examination purposes our institution use online computer system. This system connected with BSNL Broad band. The computer system online connected to the Shivaji University online portal. The using online portal, our institution students eligibility and examination forms generated. This online portal, student examination hall tickets are generated and used at the time of Examination. The college prepared separate examination cell for conducting all courses examinations. The examination cell use Secured Remote Paper Delivery (SRPD) system for printing the question paper which is send by Shivaji University, Kolhapur. This system is more confidential and secured. The university all courses examination was taken via examination online portal. The Examination cell internal marks/ term marks filled by using online portal. The student

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	NIL	NA	NA	Nill
2020	NIL	NA	NA	Nill
View File				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	NIL	NIL	Nill	Nill	Nill	Nill
2020	NIL	NIL	Nill	Nill	Nill	Nill
View File						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Faculty Development programmes	1	06/01/2020	17/04/2020	105
Faculty Development programmes	1	02/07/2019	08/07/2019	7
Refresher Course	1	01/09/2019	31/12/2019	112
Refresher Course	1	26/10/2019	20/11/2019	21
View File				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nill	Nill	Nill	Nill

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Cooperative Credit path Sanstha, RPF, Gratuity, Medical reimbursement	Cooperative Credit path Sanstha, RPF, Gratuity, Leave encashment, Medical reimbursement	Fee Concession to SC/ST Students, Scholarship to SC/ST Students, Participation in Youth Festival ,Participation of Seminar / workshop,

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Institution conducts Internal and external financial audits regularly (with in 100 words each) Accounts are audited on a regular basis in order to have transparency in expenditure and financial transactions. 1.Internal Audit is done after every six months during the financial year by the Kasegaon Education Society. The internal auditor checked all senior account, junior account, BCA Account, MCVC Account, Hostel Account, IT Account, Distance Account and Science Account. 2.The annual audit is done by a chartered accountant firm. 3.Final salary and non-salary audit is done by Joint Director and Senior Auditor of Higher Education, Kolhapur.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Individuals	104200	College Amenities Development

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6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nill	Yes	College Development Committee
Administrative	Yes	R.B.Bhagwat Company, Kolhapur	Yes	Kasegaon Education Societys

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Nil

6.5.3 – Development programmes for support staff (at least three)

Nil

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Proposal to Start B.Sc. degree programme

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	**Yes**
b)Participation in NIRF	**No**
c)ISO certification	**No**
d)NBA or any other quality audit	**No**

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	**Flood Relief Camp**	**06/08/2019**	**06/08/2019**	**13/08/2019**	**772**
2020	**Online Awareness Campaign about COVID-19**	**26/04/2020**	**26/04/2020**	**06/05/2020**	**1606**

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Girls self-defence and Environment Workshop	**23/01/2020**	**23/01/2020**	**63**	**34**
Workshop on Elocution and State Level Elocution Competition	**21/01/2020**	**21/01/2020**	**57**	**42**
Female Sanitation and Beauty Workshop	**27/01/2020**	**27/01/2020**	**100**	**Nill**

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Power Requirement met by Renewable Energy sources: 1. For alternative Energy Resource, 16 Solar Power Panels were installed for heating water at ladies hostel. Total Power Requirement Formula: Power Requirement met by Renewable Energy sources Percentage --- X 100 Total Lighting Power Requirement 1600 Percentage ------------- X 100 40094 3.99 2. Lighting power requirements met through LED bulbs Total lighting power requirement Formula: Lighting power requirements met through LED bulbs Percentage -- X 100 Total lighting power requirement 4032 Percentage ------------------ X 100 18840 21.40

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	2
Provision for lift	No	Nill
Ramp/Rails	Yes	2
Braille Software/facilities	No	Nill
Scribes for examination	Yes	Nill
Special skill development for differently abled students	No	Nill
Any other similar facility	No	Nill

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	1	06/08/2019	8	Flood Relief Camp	Disaster Management	45

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of conduct handbook	11/06/2019	We follow the guidelines from three documents namely Nagarikanchi Sanad, University handbook and Government handbook of code of conduct. The code of conduct guides the different stakeholders such as teachers, non-teaching staff, principal, students and members of governing body. It helps to carry out the smooth functioning of all the stakeholders and help to maintain the discipline as well as to develop quality culture in the premises. The details

about the working and behavior of each stakeholder are given in the code of conduct. We follow strictly the code of conduct and there is a system to implement and supervise the functioning of it.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Yoga Training Camp	21/06/2019	21/06/2019	200
Tree Plantation	25/07/2019	25/07/2019	200
Blood Donation Camp	23/01/2020	23/01/2020	20
AIDS Awareness Campaign	01/12/2019	01/12/2019	100
NSS Camp	04/01/2019	10/01/2019	100
View File			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Solid Waste Management: 1. There are dustbins in the institution in all classrooms, departments and office. 2. Solid waste is categorized into Biodegradable and Non Biodegradable. 3. Vermi-Composting Project 2. Liquid Waste Management: Liquid waste is made to percolate in the pits dug for that purpose at three different sights – Ladies hostel, Girls Toilet and Boys Toilet 3. Waste Management: 1. The E-waste and defective items from computer lab and office and departments are being stored properly. 2. The institution has decided to contact approved E-waste management and disposal facility in order to dispose E-waste in scientific manner. 3. Old computers are repaired, assembled and donated to schools. They are thus reused. 4. Batteries of backup are changed and old ones are exchanged for new ones. 4. Rain Water Harvesting Structures and utilization in the campus: In our institution rain water harvesting is done at two different locations: the Library building and ladies hostel. Rain water that is collected on the terrace of library building is percolated through PVC pipes directed towards the well in the premises. For this topographical survey has proved useful. This helps in maintaining enough storage of water in the well throughout the year. Besides this, the percolation of rain water helps in having ground water level in the small stream flowing near the BCA building. This water is utilized for different purposes such as watering the trees, washing vehicles etc. The rain water collected on the terrace of ladies hostel is percolated in the nearby area. This helps to increase ground water level which is useful for agricultural purpose in the premises. 5. Green Practices Students using Bicycles: Large numbers of students are using bicycles. These students are from Ashta and vicinity. Cycle stand facility is provided by the college. Public Transport: Public transport like ST Buses are used by students and staff for commuting. Teaching and Non-teaching members also share car for commuting. 6. Pedestrian Friendly Roads: As there is minimum use of vehicles, the road of the college is Pedestrian Friendly. Plastic Free Campus: There is minimum use of plastic so the campus is eco-friendly. Paper Less Office: The office is computerized and there is very less use of paper. 7. Green Landscaping with Trees and Plants: The college campus is integrated having 42 acres. Out of the total area farming activity is carried

out on 10 acres of land by Agri Polytechnic. Plantation of trees is an activity that is carried out every year. So there is an addition of trees to the existing number of trees on the campus. There is conservation of trees by students and teachers. "One Student One Tree" campaign is being implemented by NSS since last three years. More than 1251 trees are there in the campus and this year 101 trees have been planted.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice – 1 Strengthening Research GOAL: To develop a culture of analytical thinking and exploratory search for knowledge among students. THE CONTEXT: Research has an importance of its own in the world of education today. The absence of research would hamper progress of society. Students should realize the importance of endless possibilities of research application in various fields of life. THE PRACTICE: Students participate in Intercollegiate Research Methodology and Data Representation competitions Avishkar: Research convention by Shivaji University. Students participate in different categories to present research papers on the following areas: Humanities, Language and Fine Arts. Students prepared posters for presentation and after approval of the Research Committee they made the presentation at the stipulated venue, date and time. EVIDENCE OF SUCCESS: The Board of College and University Development of Shivaji University organizes Intra University Research Project competition for students Avishkar. It is organized with the main objective of initiating research culture among students and encouraging new ideas and concepts. The competition is held for UG and PG Students. In institution in the year 2019-2020 two students of B.A. had participated in Avishkar, Miss. Sanadi Najima M. Husen and Sahu Sushmita Tularam. They Participated in the Sangli District Avishkar Competition on 06/01/2020. LIMITATIONS – There is need of more financial assistance to students to encourage more participation. Best Practice – 2 Flood Relief Camp and Services GOALS: 1. To rescue the people trapped in heavy flood in the nearby flood affected villages and to evacuate them at safe place in college. 2. Provide food, clothes, shelter and sanitary facilities to them as well as to implement cleanliness campaign in these villages. THE CONTEXT: The people in the villages adjacent to Ashta and those which are situated near the bank of rivers Krishna and Warana were badly affected by the heavy flood throughout the state and our sangli district in July and August 2019. Many people were trapped inside their flooded houses and their important property was destroyed by this calamity. It was extremely essential to provide social service and offer help to these needy people. Our college seized this opportunity to serve the nation and provide honest help to the people. It was the moment of extreme happiness and proud to help the people and save their lives. THE PRACTICE: With the inspiration and support of Hon. Mr. Jayantrao Patil (MLA and Ex State Minister of Rural Development, MS) and the Secretary of Kasegaon Education Society, Kasegaon, at least 772 people had been evacuated in the flood relief camp at college. They were provided with food, shelter and clothing as an essential need. The tools, equipment and the buses were provided by the Kasegaon Education Society in order to carry out the cleanliness campaign in the flood affected areas. The NSS and NCC volunteers spontaneously helped to evacuate the people trapped in the flooded areas. Krushna Nagar, Kasbe Digraj, Tung were the most affected areas where the college students and volunteers of NSS and NCC launched cleanliness campaign. The dust, muddy roads, and waste materials scattered on the roads and elsewhere, due to the flood, were cleaned and it was finally sent to garbage dumps. The roads, and drainages were cleaned by the college students with the help of Local municipal authority. The people staying at Flood Relief Camp at college were also provided the First Aid medical box along with masks and hand gloves. EVIDENCES OF SUCCESS: Prof. Mr. Sarjerao Gaikwad, the senior NSS

Programme Officer was felicitated with a local award for this outstanding social service on the part of college. The Flood Relief Camp was dismissed finally by the beneficiaries by tying Rakhis to the Staff and the Volunteers at college who worked for them day in and day out. LIMITATIONS: Physical infrastructure below capacity and inadequate sanitary facilities at college.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
https://acsashta.org/pdf/Best%20Practices%20%202019-20.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The college is one of the institutions of Kasegaon Education Society's which was established in Ashta in the year 1965. It is located in Semi Urban Area of Sangli. Students from the local and nearby villages are regularly admitted in the college. UG courses for degree program have been started from the establishment of college. From last twenty one years the post graduation courses have also been started in the college. The college has received B grade from NAAC for its good contribution in educational and research activity. In the past, student desirous of PG degree had to go to Kolhapur and Sangli. Now they have this facility in the college having five PG program. Besides this, our goal is to sustain students in self employment. To achieve this, college has started technical and professional branch of MCVC in 1993. This wings run under the guidelines of technical department of HSC board. It includes Electronics and Automobile courses which are helpful to students for self-employment. The students who complete these courses are admitted at the graduate level in this college and then they can start their own business. Some such students are doing business of electrical and motor bike maintenance in Ashta. In 1994 Kasegaon Education Society started Navodit Primary School and High school in this premises. It has proved to be convenient to the poor students from Ashta town and nearby villages. KES started Junior college in college campus. Ashta is known for a number of innovative activities in agricultural area. Against this background the institution decided to begin agricultural branch in this premises. It was necessary to create awareness about changing agricultural scenario in the youth. So, KES started Agricultural Diploma in this premise in 1995. It is affiliated to Mahatma Phule Agricultural University Rahuri (MS). This branch has proved to be useful to farmers and students in this area. They are able to use modern techniques in the agricultural sector. Innovative cultivation pattern of cash crops, vegetables and traditional crops are used by this unit. Students of agricultural division have an opportunity of agro marketing They sell vegetables in the market and are able to get marketing knowledge through this practice. In the year 2016 English Medium Primary School was started in the college campus.This provides primary education through English medium.All these branches are being successfully monitored through Arts and Commerce College. The college premises has the facility of education from KG to PG.

Provide the weblink of the institution
https://acsashta.org/pdf/Institutional%20Distinctiveness%202019-20.pdf

8.Future Plans of Actions for Next Academic Year

Our Institute has always been trying to carry the better for the wellbeing teaching, learning and social activities. Since the time of establishment in 1965, the institute has been the centre of knowledge and it has been upgrading its initiatives regarding academic development, research, value added programmes, social awareness in different areas, and providing quality education. The

institute often plan the activities that show its journey towards the fulfilment of Vision and Mission. The action plan is always prepared in the last meeting of IQAC and the draft of academic calendar is formed. However, the future plan of action for the academic year 2020-21 is drafted as follows: 1.To initiate online education system and arrange training workshops for teaching staff. 2. To implement online admission process. 3. To take active participation in Anti - COVID -19 campaign. 4. To arrange online webinars on various issues. 5. To participate in various online activities. 6. To prepare better for timely submission of AQAR 2020-21. 7. To identify the loopholes in college development and fallacies in teaching, learning and evaluation to rectify them for quality improvement. 8. To start a B.Sc. Degree Programme as per the norms and guidelines of Shivaji University and government. 9. To focus on value added and skill development courses for the students. 10. To prepare guidelines and arrange online lectures for the students and the staff to be aware of the precautions to be taken against pandemic COVID-19. 11. To arrange training programmes and workshops on the use of ICT to orient the faculty and non teaching staff .